

# 2008 Lotus Workshop Conference and Trade Show Reuniting Spirituality and Sexuality



Marriott Southwest  
Minnetonka, MN, October 17<sup>th</sup> -19<sup>th</sup>  
Exhibitor Application and Contract

## Instructions to Applicants

1. Read the Terms and Conditions in this contract.
2. Complete the Trade Show Application and Contract, sign it and return it with payment in accordance with the Rules and Regulations to the Office of Lotus Workshop LLC. If payment is not received, exhibit space will not be confirmed. Applications must be received by **October 3, 2008**, and will be accepted on a space available basis.

### Booth Fee Information

An early bird **REDUCED** exhibit booth charge of **\$150** for each 8' deep x 10' wide space, will apply if **reserved and paid in full by September 26, 2008**. After this date, the **REGULAR** fee of **\$200** applies which will need to be received no later than October 7, 2008.

### First Booth Representative (All correspondence will be issued to this individual.) Please PRINT OR TYPE.

Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
Company: \_\_\_\_\_  
Mailing Address: \_\_\_\_\_  
City: \_\_\_\_\_ State: \_\_\_\_\_ ZIP: \_\_\_\_\_  
Phone: \_\_\_\_\_ FAX: \_\_\_\_\_  
Email: \_\_\_\_\_  
Web Site: \_\_\_\_\_

### Additional Booth Representatives

1) Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
2) Contact: \_\_\_\_\_  
Title: \_\_\_\_\_  
3) Contact: \_\_\_\_\_  
Title: \_\_\_\_\_

### Booth Selection

Please refer to the enclosed Trade Show Diagram and determine your choice of booth location in order of preference. Booths will be assigned first-come, first-serve. Indicate your first three preferred booth numbers below.

**Choice 1** \_\_\_\_\_ **Choice 2** \_\_\_\_\_ **Choice 3** \_\_\_\_\_

If all of the above choices are taken, can we assign the best available booth space without advising you? Yes  No

### Final Agreement

I, the duly authorized representative of the above named company, on behalf of said company, subscribe and agree to all the terms, conditions, authorizations and covenants' contained in the Trade Show Application and Contract.

By submitting this Trade Show Application and Contract, we agree to pay Lotus Workshop LLC for said space in accordance with the terms and conditions outlined herein, and this constitutes a valid and binding contract between Lotus Workshop LLC and us.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

### TO RESERVE A BOOTH:

**Make check or money order payable to:**  
Lotus Workshop LLC (U.S. currency ONLY)  
**Fed. ID: 26-2239689**

### Mail this form with payment to:

Lotus Workshop LLC  
120 South Eagle Street,  
Belle Plaine, MN 56011

(For applications & payments received by **September 26, 2008**)

\_\_\_\_\_ Booths @ **\$150/booth** = \$ \_\_\_\_\_

\_\_\_\_\_ Additional Representatives @ **\$50** each = \$ \_\_\_\_\_

(For applications & payments received **AFTER September 26, 2008**)

\_\_\_\_\_ Booths @ **\$200/booth** = \$ \_\_\_\_\_

\_\_\_\_\_ Additional Representatives @ **\$50** each = \$ \_\_\_\_\_

**TOTAL AMOUNT DUE:** \$ \_\_\_\_\_

**\*See web site for exhibit hall layout**

<http://www.lotusworkshop.com/Contracts/exhibithall08.pdf>

**\*CANCELLATION:** In the unfortunate event that your company must cancel its participation, a 50% refund will be returned if **written notice** is received by **October 9, 2008**. There will be **no refunds** after **October 9, 2008**.

Any Questions:

[info@lotusworkshop.com](mailto:info@lotusworkshop.com)

Contact David: (612) 309 4582

### OFFICE USE ONLY

Receipt #: \_\_\_\_\_ Date Received: \_\_\_\_\_

Check #: \_\_\_\_\_ Money Order: \_\_\_\_\_

Amount Received: \_\_\_\_\_

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**Send your payment and completed contract to:  
LOTUS WORKSHOP LLC, 120 South Eagle Street, Belle Plaine, MN 56011.**

**1.** Booth(s) will not be reserved without the full payment. Final payment is due October 7, 2008. Arrangements must be made with the Show's producer if the balance cannot be paid by October 7, 2008, otherwise the booth will be released for sale and the deposit forfeited by the applicant. Should the exhibitor decide to cancel or terminate this agreement before October 8, 2008, the 50% fee shall be retained by the show producer. Should the exhibitor decide to cancel or terminate this agreement after October 8, 2008, the entire fee collected for the space shall be forfeited by the applicant as a cancellation fee for handling, advertisement and reassignment of the space. The Lotus Workshop reserves the right to reject any applicant at any time by refunding the applicant for the amount paid for the exhibit space. Unless by written agreement by both exhibitor and show producer, this agreement is non-cancelable.

**2.** Liability for any loss to the exhibitors shall not be the responsibility of the show producer nor the facility. Exhibitors are encouraged to carry insurance, covering trade shows and fairs, which insures their goods and exhibits against loss or damage. The exhibitors also agrees to indemnify and hold harmless the show producer and its employees against any and all claims arising out of acts of the exhibitor and/or his representative, or out of products, services or activities within or outside the exhibitor booth area. Exhibitors are responsible for damage they cause to the facility including labor charges to repair such damage. Exhibitors will be billed for such damage at an amount determined by the facility.

**3.** Exhibitors must conform to the all-local Police, City, and Fire laws, health regulations, electrical codes, and other local, state, and federal laws and regulations. It is the exhibitor's responsibility to acquire any permits necessary to meet local regulations. Exhibitors must maintain 10' aisles for fire escape. All materials used in the exhibit hall must be flameproof and fire resistant. All materials are subject to the inspection of the Minneapolis Fire Department and its regulations shall govern.

**4.** The following practices are prohibited: Noisy electrical, musical or other mechanical apparatus interfering with other exhibitors, Canvassing or distributing any material outside the exhibitor's own space, entering of another exhibitor's booth without permission, taking photographs, audio or videotaping without permission from the Lotus Workshop LLC founder, installation of any materials or decorations that obstruct or interfere with other exhibitors or that shall extend beyond the boundaries of the designated booth space or interfere with the required 10' aisles for fire escape and the use of the Lotus Workshops name, logo, or acronym in any printed material or signage unless the Founder grants specific permission.

**5.** Exhibitors must have booth assembled and running before the opening of the show. Dismantling of exhibits before the official close at 9:00 p.m. on Saturday, October 18th, 2008, is strictly prohibited. Dismantling of exhibits may begin at 9:00 p.m. must be completed by 10:00 p.m. No exhibitor shall have the right prior to the closing of exhibits to pack or remove articles from the exhibit without approval of the Founder. It is the exhibitor's responsibility to promptly box all items immediately following the exposition as exhibit material remaining unboxed on the exhibit floor can be mistaken for trash.

**6.** The show producer may Cancel this agreement and reschedule show if Cancellation is due to facility damage, snow, strike, act of war, act of God, state of emergency or any other reason and the exhibitor agrees not to hold the show producer, its employees or successors liable for damage or injury caused there from and Lotus Workshop shall determine an equitable basis for the refund of such portion of the exhibit booth fees as is possible, after consideration of expenditures and commitments already made.

**7.** Lotus Workshops official Bookstore and/or the show producer will have exclusive rights to sell all books, tapes or other publications authored by our Keynote and Guest Speakers at the Lotus Workshop Conference. Lotus Workshop management must approve any Exceptions.

I AGREE TO THE ABOVE RULES (sign here) \_\_\_\_\_ DATE \_\_\_\_\_

**IF YOU HAVE ANY QUESTIONS, CONTACT LOTUS WORKSHOP SALES AT (612) 309-4582**

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**Notes:**